



Marciniak
Tax advisory company



ACCOUNTING SERVICES

HR AND PAYROLL

TAX PLANNING

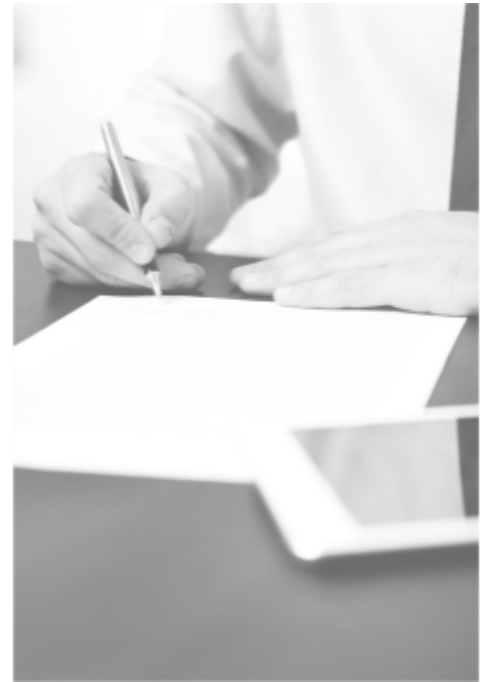
SETTLEMENTS ABROAD





MARCINIAK BFC tax advisory company has been continuing the activities of MARCINIAK Tax Services, which was established in 2006, although – taking into account the professional achievements of the partners – the beginnings of the business go back much earlier. Over the years, clients have been recommending us to others and to this day we have been gaining the majority of new orders thanks to recommendations.

Year by year, the range of services on offer has been increasing – and the growing number of clients has been matched by an increase in employment and the company’s own resources. We continually invest in staff, software and equipment. The education and professional qualification of employees is an important focus of the company’s policy. All members of the management board hold Ministry approved certificates of accountants, or are qualified to practise law (tax advisors, lawyers).



Team of Specialists



We employ a team of professionals in various fields: accounting, human resources and employee matters as well as tax consultancy.

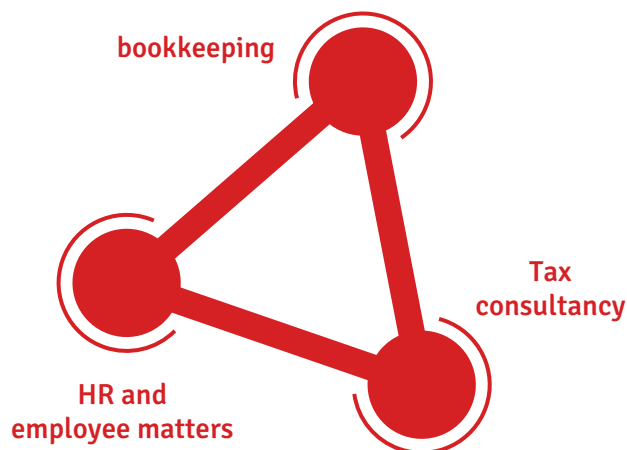
The team is headed by Rafał Marciniak - tax advisor (no. 12 341), President of the Management Board of Marciniak BFC Sp. z o.o., certified accountant by the Minister of Finance of the Republic of Poland (no. 24608/2008).

A graduate of the Faculty of Law at the Adam Mickiewicz University in Poznań, he is a doctor of economics with a specialisation in accounting. He completed postgraduate studies at the Cracow University of Economics and the Central Institute for Labour Protection in Warsaw, and obtained the ESOL BEC Vantage Certificate from the University of Cambridge. He is a specialist in the application of advanced IT solutions in accounting and tax planning. He is also the author of a number of professional publications.

Special working methods

Unlike our competitors, each client's affairs are handled not by a single accountant, but always by a team of at least three to four people (chief accountant, independent accountant, HR and payroll specialist and, if necessary, tax advisor). In this way, customer service is organised comprehensively and specialists from different fields complement each other. With traditional cooperation proposals smaller companies would not be able to afford to employ so many specialists. Accounting and HR services are complemented by tax consultancy and law firm services, as well as the necessary IT support. Year by year, the role of IT services dedicated to our clients is growing - we provide a cloud, a client panel accessible via the Internet, applications scanning documents, electronic attendance records, etc.

To meet our clients' needs, we cooperate with lawyers, experts and auditors. Thanks to many years of experience we are surrounded by a team of trusted colleagues.

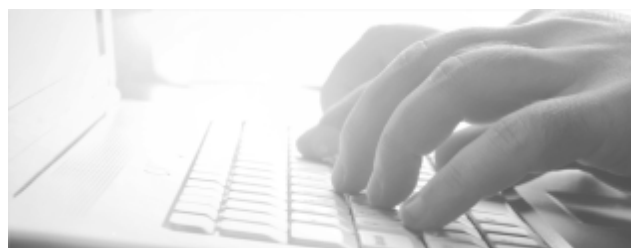


Modern solutions

We have our own professional server room with high-speed, fibre-optic internet access (24/7 service and data backup). We provide document processing (meeting DPA requirements) in our cloud. We use OCR technology, as well as additional applications provided online, e.g. for invoicing, cashiering, etc.

We are continuously developing the possibility for both employees and our clients to use remote access. Using modern IT applications, we integrate our system with the IT system currently used by the customer.

Our IT tools, which are made available to our clients, allow them to run even a large company without building their own technical base and becoming dependent on a single physical location. Thanks to many years of cooperation with a number of IT companies, we have access to innovative methods that help to easily and effectively establish communication between us and the customer's company.



Taxation planning

Our clients can count not only on standard accounting and HR services, but also on comprehensive tax consultations.

We offer a service model developed in large corporations. Our clients can count not only on standard bookkeeping and HR services, but also on comprehensive tax consultations including:

- tax liability planning;
- representation of taxpayers before tax authorities and administrative courts;
- tax audit (review);
- changes to legal forms (transformations);
- tax proceedings
 - *[illegible]*
 - *[illegible]*
- Other tax procedures (e.g. MDR and DCT documentation)

Expertise and advice

Our service does not begin and end with just bookkeeping and human resources. We operate with the conviction that accounting is one of the very important components of a company. Therefore, we always look for the best solutions that will be adjusted to the real needs of a particular client.

the best solutions

100%

tailored to your needs

Our clients can focus on what is most important, i.e. the development of their own companies.

Individual approach to each Client



We start our cooperation with a review of all issues and an assessment of the situation, so that we can apply the most appropriate methods of work from the very beginning.

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- We do not succumb to patterns.
- We provide consultations with a tax advisor and a certified auditor.
- The main priority is to establish common goals and to implement them consistently.
- Responding to the changing needs of the client, we update the priorities of our services.

Partners of our company

We operate on the basis of the knowledge and experience not only of ourselves, but also of our partners. Therefore, you benefit twice thanks to us.



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CYBER CENT for e-Business

CYBER CENT is a ready-made, but individually tailored technical and organisational solution, designed for companies operating in the e-commerce industry. It consists in planning for the Customer and implementing such changes in the software and methods of work, so that the service of full accounting and finances is the most effective in a specific enterprise.

Cyber Cent guarantees:

- digital full accounting for e-commerce,
- work with electronic documents,
- modern IT solutions,
- independent localisation.



For companies with an online presence,
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